

## British Academy: Early Childhood Development Programme (2017)

### Guidance notes for challenge-led applications

#### Summary

1. The [British Academy](#) is launching a new, competitive research funding call, the Early Childhood Development Programme, as part of the £1.5 billion [Global Challenges Research Fund](#) and in partnership with the Department for International Development (DFID). The British Academy's Early Childhood Development Programme will fund excellent, policy-oriented UK research, aimed at addressing the UN's [Sustainable Development Goals](#) and advancing the [UK's Aid Strategy](#). Early childhood development is defined as the provision of health, nutrition, responsive caregiving, early learning, security and safety from conception to 8 years of age. There is a large body of evidence on the lasting, beneficial effects of early childhood development interventions, but less evidence on early childhood development models that work at scale in low resource settings.
2. This interdisciplinary research programme will fund the evidence that will inform the policies and interventions that will transform the life chances and destinies of children in their early years in low- and middle-income countries. It will do this by offering **challenge-led research grants** to fund groups of the best researchers across disciplines in the humanities, social sciences, medical sciences and natural sciences more broadly to develop cross-learning and collaboration in early childhood development research and in particular examine research gaps in the field, how to bolster current interventions and critically explore what works especially at scale.
3. This call for proposals provides an opportunity for researchers to undertake projects to deliver research excellence with development impact. Research will be problem-focused and interdisciplinary, bringing together relevant disciplines to tackle the problem for maximum impact. It is envisaged that small teams, with different disciplinary backgrounds in the humanities, social sciences, and scientific and medical disciplines, with expertise in areas such as psychology, neuroscience, education, health, nutrition, and social protection, and using a broad range of different methodological approaches, will apply for funding. Projects of up to 18 months in duration will be funded, with the maximum funding for each project at £350,000.
4. Applicants are invited to submit their proposals by **Wednesday 21<sup>st</sup> June 2017 (17.00 UK time)**.

#### Early Childhood Development Programme: Aims and Context

5. Strengthening early childhood development is central to achieving at least seven of the Sustainable Development Goals (SDGs), including SDG Target 4.2, which states that by 2030 countries should 'ensure that all girls and boys have access to quality early childhood development, care and pre-primary education so that they are ready for primary education'. To achieve these goals, there needs to be a step change in early childhood development

research and policy action that drives interaction and cross-learning between disciplines, sectors and actors. This joined-up approach has been lacking, as noted in the recent Lancet series on early childhood development. This programme is intended as the foundation for a wider research programme in subsequent years and thus aims to support a new generation of interlinked research and policy intervention that focuses on what works at scale in different contexts whilst building, and working with, local capacity to deliver effective research and change.

6. To address these needs, the Early Childhood Development Programme will focus in particular on:
  - a. supporting innovative interdisciplinary research projects and partnerships, including with practitioners;
  - b. advancing cross learning between disciplines and building our understanding of how existing interventions contribute to child development outcomes;
  - c. addressing key questions around how to implement and scale cost-effective early childhood development, including how to work with government systems where appropriate;
  - d. expanding the research base in countries and populations with high unmet need and low research capacity.
  
7. With this foundation and the work of the Programme Leader, who will be appointed separately, it is hoped to create a step change in early childhood development research that can then be taken forward in a wider research funding programme in subsequent years.

### **Research Focus**

8. We invite applications that address any one or more of the following areas:
  - a. Investigating how child development outcomes are impacted by wider policies and interventions that support children and families but are not focused primarily on child development (e.g. cash transfers), or are focused on a much narrower set of outcomes (e.g. nutrition, violence prevention). Under this theme, funded research projects could add child development outcome measures to research investigating existing policies and interventions;
  - b. Building a greater understanding of the various forms and tools used directly and indirectly to measure the multiple outcomes related to early childhood development in order to develop thinking about how measurement of early childhood development can be more systematically and effectively achieved. For example this could include work to contribute to the development of a global scale on early childhood development by using existing data to identify a set of common items that can serve as milestones; and,
  - c. Developing formative interdisciplinary research partnerships with local institutions in places and/or populations where there is unmet need with regard to research in early childhood development. This research will investigate approaches to early childhood development paying particular attention to the contextual factors in which it takes

place and equity dimensions (including gender). This could for example but not exclusively include fact-finding research, parent interviews, assessing the local political economy of scaling potential interventions, and investigating the availability of resources and capacities. Innovative research is particularly welcomed that applies existing theories of social change to child development in new ways. This could include drawing on a range of disciplines for ideas on how social innovation takes place to develop a new model for piloting and building interventions. A particular focus here would be to develop strong foundations of interdisciplinary collaborations with local research institutions and partners that could be scaled up through a wider research programme in subsequent years.

9. Research is particularly welcomed on DFID's priority countries and/or programming (Afghanistan, Bangladesh, Burma, Democratic Republic of Congo, Ethiopia, Ghana, India, Iraq, Jordan, Kenya, Kyrgyzstan, Lebanon, Liberia, Malawi, Mozambique, Nepal, Nigeria, Occupied Palestinian Territories, Pakistan, Rwanda, Sierra Leone, Somalia, South Africa, Sudan, South Sudan, Syria, Tajikistan, Tanzania, Uganda, Yemen, Zambia and Zimbabwe).
10. Given the focus on the SDGs all applicants must ensure that structural inequalities are considered and addressed within the proposed research. Structural inequalities include those based on gender, age, disability, ethnicity, race, religion and spatial factors. Applicants should make a genuine effort to integrate adequate analysis of gender and other structural inequalities in their research design. This should go beyond beneficiaries, for example recognising the assumptions and implications of child development programming on mothers, fathers and the female workforce.

### **Research Excellence**

11. There will be an open, competitive call for proposals, which must address the research focus above and demonstrate how the research will meet the Early Childhood Development Programme's objectives. All research funded will have to demonstrate its potential to deliver the evidence that policymakers and practitioners need to tackle the Sustainable Development Goals and the principles of the [UK's Aid Strategy](#).

### **ODA Eligibility Criteria**

12. The Early Childhood Development Programme falls under the Global Challenges Research Fund and therefore must fund only ODA-eligible projects. Only research that has a primary objective which is directly and primarily relevant to the problems of [developing countries](#) may be counted as [ODA](#). We will require applicants to demonstrate that the proposal is ODA eligible. ODA eligibility is an essential criterion – projects will only be deemed eligible for funding if they can demonstrate that they satisfy ODA eligibility criteria.
13. The British Academy, with the other Global Challenges Research Fund delivery partners, have provided an [additional ODA guidance](#) document for applicants.

### **Research Methodology and Impact**

14. Given the interdisciplinary nature of the call, successful projects will be likely to employ a variety of research methods, and will include a collaborative group of researchers across relevant cross-disciplinary fields. Applications and collaborations are encouraged from institutions in the Global South. This is a particular focus of the formative research grants. In all cases it is for the applicant to demonstrate the feasibility of their proposed research methodology.
15. All proposals must include relevant plans for the appropriate communication and dissemination of findings. This should include how applicants will engage with policymakers, practitioners and other target audiences. Applicants will be expected to engage with their target audience from the outset and also to show how the research once completed will be disseminated to, and taken up by, policymakers and other target audiences. Research outputs will include peer reviewed work for academic publication, as well as more targeted briefings for policymakers. This will include, but is not necessarily limited to: publications in quality peer-reviewed open access journals; production of reports, policy briefs and other written outputs such as fact sheets, evidence summaries or online blogs specifically targeted to a relevant policymaker or other non-academic audience; and oral presentations at conferences and meetings with relevant stakeholders.
16. All projects will be expected to send representatives to take part in three events at the British Academy in London during the course of the award, including one induction meeting when the projects formally begin, an interim meeting, and a final meeting to discuss future directions and outcomes. The induction meeting will provide an opportunity for learning across projects and harmonisation of methods and tools where appropriate.

### **Research Ethics**

17. Applicants must ensure the proposed research will be carried out to a high ethical standard and must ensure that any potential ethical issues have been considered and explain how these will be addressed. The British Academy requires the research it funds to be conducted in an ethical manner.
18. The host institution is responsible for ensuring that ethical issues relating to the research project are identified and brought to the attention of the relevant approval or regulatory body.
19. Ethical approval to undertake the research must be granted by the relevant authority before any work requiring approval begins. Wherever necessary, appropriate consent should be obtained from or on behalf of participants or others affected by the research.
20. Applicants will be asked to indicate whether their proposed research raises any special ethical issues, and whether their application has been approved by the institution's Research Ethics Committee or other relevant authority.

### **Risk Management**

21. Researchers funded under the Early Childhood Development Programme may choose to undertake fieldwork in the course of the research project. Depending on the country/region concerned, there is a risk that the researchers will be in an area of civil unrest, violence and/or crime.
22. Research groups will be required to indicate if (and where) they intend to undertake research in the field. For countries/regions considered by the UK government's Foreign and Commonwealth Office as a host nation of medium or high risk, the application will also require researchers to demonstrate that the PI (and the PI's host institution) understand the risk management implications and can monitor and manage the risks effectively. This aspect will be explicitly covered in the approval of any application by the appropriate authorities at the PI's host institution, to confirm that the duty of care responsibility rests with the host institution.

### **Scope of the Early Childhood Development Programme**

23. The Early Childhood Development Programme is open to researchers based at UK and overseas institutions. Principal Investigators, Co-Applicants and partners must be prepared to commit to travelling to London to take part in at least three events organised by the British Academy during the course of the awards – an induction event, a mid-term event, and a final networking event.
24. Projects supported under this call are expected to have a clear and significant role for relevant stakeholders in the countries that are the subject of the bids. The British Academy actively encourages collaboration with relevant non-academic stakeholders.

### **Eligibility to be the Principal Investigator, Co-Applicant, or participant on a project**

25. Each research group will be led by a named Principal Investigator (PI). The PI is expected to be the person acting as the lead investigator on the project, directing the research and the management of the project, including responsibility for the overall project reporting requirements. The PI must hold a permanent position at an eligible research or higher education institution, which can be in the UK or overseas, and applicants are also encouraged to include Co-Applicants from the Global South.
26. An individual cannot be the PI on more than one British Academy: Early Childhood Development Programme bid.
27. The PI will be expected to commit a minimum amount of time to the project during the course of an award equivalent to at least four hours per week.
28. The PI must have a minimum of at least three years postdoctoral (or equivalent) research experience, and the PI must hold an established role in an eligible university or research institute, whether in the UK or overseas. The PI's position must last at least the duration of the grant funded by the British Academy.

29. Collaboration between researchers is particularly encouraged between disciplines and between institutions where appropriate given the nature of this research programme, and applications may include named Co-Applicants who will also be actively assisting in the direction and management of at least parts of the project. Co-Applicants may be expected to be in a position to take over the leadership of the project in the event that the PI is unable to continue in the role.
30. Co-Applicants must also have at least three years postdoctoral (or other relevant) experience.
31. No individual may be a Co-Applicant on more than two projects (nor may a PI be additionally a Co-Applicant on more than one other project).
32. Projects may also include any number of specified 'other participants', who may, for example, be relevant stakeholders participating in networking or dissemination events, academic or policy advisors etc.
33. There is no provision for any paid researcher under the Early Childhood Development Programme to be a doctoral or other postgraduate student.

#### **Duration, Value, and Payment of Funding**

34. **Challenge-led research grants** must be up to 18 months in duration, with a maximum value of £350,000. The grants will be paid quarterly in advance. The first instalment will be paid immediately on acceptance of the award, with subsequent instalments paid at regular intervals. Interim and Final Reports will be expected as part of the awards, along with financial statements of expenditure. Any underspend must be refunded to the programme.
35. All projects will start between 1<sup>st</sup> September and 29<sup>th</sup> September 2017.
36. Funding may be used to support:
  - a. the time of the Principal Investigator (PI)
  - b. Co-Applicants involved in directing the project
  - c. postdoctoral research assistance
  - d. travel, fieldwork, and related expenses
  - e. networking costs, including travel to London to attend three events organised by the British Academy
  - f. university costs in hosting and supporting the research team, with award-holders expected to base the division of spend on the Full Economic Costing basis at 100%.

37. The following items are not currently eligible for funding:

- a. computer hardware including laptops, electronic notebooks, digital cameras, etc.
- b. books and other permanent resources
- c. the preparation of camera-ready copy, copy-editing, proof-reading, indexing, nor any other editorial task
- d. subventions for direct production costs (printing, binding, distribution, marketing etc.)
- e. costs of publication in electronic media
- f. travel and maintenance expenses for purposes such as lecture tours or to write up the results of research.

38. All grants will be paid to the employing institution of the PI based at an eligible research or higher education institution, which can be in the UK or overseas, and not to the individual researchers involved. Institutions must be officially recognised by the British Academy prior to a proposal being submitted.

### **Selection principles**

39. All eligible proposals submitted in response to this call will be assessed by relevant British Academy peer reviewers, who will be asked to assess applications against the following criteria:

- a. The quality, significance, and originality of the proposal. Research excellence is an essential assessment criterion;
- b. Evidence that the project is ODA eligible. Only projects that demonstrate that they satisfy ODA eligibility criteria will be eligible for funding;
- c. A demonstration of how the programme will address the overarching priority of understanding how to scale early childhood development in developing countries. Research funded will demonstrate its potential to deliver policy-oriented evidence on scaling early childhood development;
- d. How clearly the project demonstrates that it will address the Sustainable Development Goals. All research funded will have to demonstrate its potential to engage relevant experts to discuss the research findings, delivering the evidence that policymakers need to address the SDGs;

- e. How clearly the project group demonstrates that it will ensure that the research is 'problem orientated', addressing the real needs of relevant policymakers and other users and tackle a high priority problem;
- f. Evidence of how the project will bring together relevant cross-disciplinary expertise to address the problem identified, and also how the project will involve researchers from appropriate target countries;
- g. The ability of the PI and Co-Applicants to deliver this kind of research project within budget and on time, based on their demonstrable track record to date;
- h. The feasibility of the proposal in terms of appropriate and robust methodology; and appropriate timing and plan of action;
- i. The feasibility of appropriate plans to manage the project and disseminate findings to relevant audiences;
- j. Value for money.

#### **Application and Assessment Procedure**

- 40. All applicants must register in the British Academy's online [e-GAP](#) system to enable the processing and assessment of their application. All applications must be submitted in English.
- 41. All applications will be subject to an eligibility check undertaken by appropriate British Academy staff before being put forward for assessment, and applications that are not completed correctly and on time will not be considered.
- 42. The deadline for submissions is **Wednesday 21<sup>st</sup> June 2017 (17.00 UK time)**. Host institutions must approve applications by **Thursday 22<sup>nd</sup> June 2017 (17.00 UK time)**.

#### **Code of Practice**

- 43. The British Academy has a [Code of Practice](#), setting out the principles of equity, integrity and confidentiality governing the treatment of all applications for research support. The Code of Practice also covers Data Protection, the British Academy's ethics policy and the appeals procedure.

#### **Contact Details and Further Information**

- 44. Please contact [ECD@britac.ac.uk](mailto:ECD@britac.ac.uk) or call 020 7969 5220 for further information.



# e-GAP Information

All applications must be submitted on the British Academy's electronic grants management system called e-GAP. You must first [register an account on e-GAP](#) before you can begin your online application. This section highlights some useful information to know before you begin your application.

- **Personal Account Registration:** When registered in the e-GAP system, a user has the option to add or update personal information such as contact details, log-in details (including email address and password), interests, research, and employment details at any time. **This does not form part of the specific application form for any individual scheme**, but represents a personal record of your account in the system. It is useful if this information is kept up to date, but it is not essential to the progress of an application. If you forget your password, you can always request a password reminder on the main e-GAP webpage.
- **Automatic Log-out:** You are advised to save your work regularly to prevent accidental loss of text. In particular, you should be aware that if the system does not detect any activity for 3 hours it will log out, and everything that has not been saved will be lost. Please note that typing and moving between *tabs* within an application is not considered an activity, you need to have pressed the save button or have moved from one *page* to another. It is highly recommended that you write the text for longer sections in a word processor such as Word and then copy and paste into the text box to avoid being timed out in this way.
- **Multiple Sessions:** You should not have multiple browser windows/tabs of your application open at the same time as this may cause information to be lost. Only one user should edit an application at a time, otherwise changes might be lost.
- **Character Limits:** When completing boxes that have a restricted length (note that it refers to characters and not words and that the count includes spaces) you should note that if you exceed the specified amount you will not be able to save when you press the save button. You should type the text for the longer-length boxes in a word processor. You will then be able to check the character limit and paste it into e-GAP. You will then still have a copy of the text to return to in the word processor. The character limit applies to text boxes.
- **Plain Text:** If entering plain text, please avoid using symbols as some may not be accepted by e-GAP. You should generate and view a PDF of your application to check that the application appears as you want it to by clicking on print application. Please *do not* use all CAPS.
- **Email Addresses:** The e-GAP system relies heavily on automated email contact. It is essential that you enter an accurate email addresses where requested as it may cause considerable delay in the submission/processing of your application if any of these are incorrect. You cannot make changes to email addresses after your application has been submitted for approval.
- **Submission:** You will not be able to submit your application until you have completed each section in full. ***It is your responsibility to ensure that your application is submitted by the deadline, so that it can be approved by your employing institution.*** You should submit your application for approval by a designated approver at your host organisation at least 5 working days before the closing date to allow for your host organisation's administrative procedures.
- **Application Sharing:** You can let other e-GAP users view your draft application, in advance of submission, by using the 'Share application' functionality on the application. You will provide their email address and select the permissions you want them to have. (Please note you do **not** need to 'share' the application with your referee to enable them to provide their reference.)

Sharers will be able to log in using their own account, their existing password and then see and, depending on permissions, amend your application. **If you choose to do this, the sharer needs to click on My Applications once they have logged on to see *your* application.**

- ***Application Deletion:*** You can delete your application at any time although it is often a lot easier to just re-edit your existing application. You will be able to recover a deleted application for a period of 7 days after deletion. After this it will be permanently removed from the system.
- ***Application Returned for Editing:*** The Host Institution Approver can return your application to you for further editing see 'Submission of Application' below.
- ***Guidance:*** In the tables below, you will find on the left-hand each question as set out in the application sections and on the right-hand column useful guidance on its completion.
- ***Further Clarification:*** If any of this advice is unclear, or you need further information, please check the Frequently Asked Questions about the e-GAP system on the [British Academy's website](#).

**PLEASE NOTE THAT IT IS ESSENTIAL THAT YOU CREATE A PDF OF YOUR COMPLETED APPLICATION (by clicking 'Print Application'), AND CHECK IT THOROUGHLY, INCLUDING EMAIL ADDRESSES AND UPLOADED PDF FILES, BEFORE SUBMITTING IT FOR APPROVAL BY YOUR HOST ORGANISATION. IT MAY NOT BE POSSIBLE TO RECTIFY MISTAKES IN TIME FOR THE DEADLINE.**

**CHARACTER LIMITS APPLY TO PLAIN TEXT ONLY. PAGE LIMITS APPLY TO PDFs ONLY**

**All FIELDS MARKED WITH AN ASTERISK\* ARE MANDATORY**

**YOU SHOULD NOT HAVE MULTIPLE BROWSER WINDOWS/TABS OF YOUR APPLICATION OPEN AT THE SAME TIME AS THIS MAY CAUSE INFORMATION TO BE LOST. ONLY ONE USER SHOULD EDIT AN APPLICATION AT A TIME, OTHERWISE CHANGES MIGHT BE LOST.**

# e-GAP Application Completion Guidance

## SUMMARY

<b>Summary table</b>	When your application form is complete, all sections on this summary table will have a green tick. A green tick will only appear when all the mandatory fields in that section have been completed. All mandatory fields are marked with an asterisk '*'. Only then will a 'Submit' button appear for you to be able to submit your application.
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## SUBJECTS

<b>Primary and secondary subjects</b>	Please select the relevant National Academy relating to your subject discipline. Please note that at least one of the disciplines of your proposal, whether primary or secondary, must be from the Humanities and Social Sciences. You will be able to discuss your project's interdisciplinarity further in the Proposal section.
<b>Subject</b>	Please select all relevant subjects from the list provided. This can only be done once the 'Subject Group' has been selected.

## CLASSIFICATIONS

<b>Classifications</b>	Please select the regions of the world most relevant to the topic of your research.
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## APPLICANT PERSONAL DETAILS

<b>Title, Names, Address, Email address etc.</b>	The applicant should be the Principle Investigator. Please note that we fully understand that this is not a personal application to the individual concerned, but is submitted in their name on behalf of the project and its institution. Please take care to complete this accurately. Errors in this section can cause difficulties in the processing of your application.
<b>Co-Applicants</b>	Please note that all applications should have one named lead applicant (Principle Investigator), although many projects may wish to name other co-applicants who share in the leading and direction of the project. Please note that all correspondence is sent via the system only to the individual in whose name the application is submitted on e-GAP. If you wish to name more than one applicant, please complete this

	section, and the relevant sections of the co-applicant personal details and co-applicant career summary tabs.
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#### APPLICANT CAREER SUMMARY

<b>Present Appointment and Employing Institution</b>	Please confirm your current appointment and institution. If independent or retired scholar, please say so.
<b>Curriculum Vitae</b>	A brief CV of the principal applicant should be attached and must be a PDF format file of no more than two pages.

#### ORGANISATIONS

<p><b>Organisation</b></p> <p><b>Please be aware that it is your responsibility to ensure that you complete your application in time for the host organisation to process it and provide their approval by the closing date. Once they have checked your application they will contact you if any changes are required. It is recommended that you allow at least five working days for this process.</b></p>	<p>Please select the organisation to which any grant, if approved, should be made payable or select 'independent scholar' if payment is to be made to an organization or one or more individuals not appearing in the list. The majority of appropriate institutions appear in the drop-down list. If the appropriate organisation is not there, however, please contact the institution's research support services or equivalent and ask them to contact the British Academy (<a href="mailto:ecd@britac.ac.uk">ecd@britac.ac.uk</a>) with contact details of an appropriate person in the organisation to act as an approver on its behalf.</p> <p>All applications must be approved by the appropriate authorities e.g. research grants office, finance department, etc. The approving department will receive email notification once you have completed your application and submitted it. They will be asked to provide approval and then submit the application to the British Academy. It is strongly recommended that you also separately email the approving department at your employing institution outside the e-GAP system as the British Academy cannot be held responsible for emails being caught in spam filters or not being received.</p>
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#### CO-APPLICANT PERSONAL DETAILS

<b>Specify Co-Applicant</b>	Your co-applicant(s) will need to be registered on e-GAP before you are able to complete this section. Please have them register on the <a href="#">e-GAP website</a> .
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	<p>If applicable, please enter all the details of your co-applicant(s). Please click 'Add Co-Applicant', enter the co-applicant's email address and then click next. Confirm the user by clicking 'Next' then select the permissions you wish the sharer to have with your application and then click 'Finish'. It is possible to go back each step by clicking 'Previous'.</p> <p>To add more than one co-applicant, please repeat the instructions above.</p> <p>Once you have clicked on the 'Finish' button, your co-applicant will be able to view your application and, depending on permissions, amend and submit your application. If you choose to do this, the sharer needs to click on My Applications once they have logged on to see <i>your</i> application.</p>
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## PROPOSAL

<p><b>Subject</b></p>	<p>Please select the relevant National Academy relating to your subject discipline. Please note that at least one of the disciplines of your proposal, whether primary or secondary, must be from the Humanities and Social Sciences. You will be able to discuss your project's interdisciplinarity further in the Proposal section.</p>
<p><b>Abstract</b></p>	<p>Please state the main aims of the project in simple terms that can be understood by a general audience in no more than a couple of sentences. The limit on this field is 1100 characters. The character limits include spaces.</p>
<p><b>Research Project</b></p>	<p>This field should be used to describe the proposed research, including objectives, methodology and hypotheses, and the country/countries to which it is relevant. Please state clearly whether the project is a relatively new initiative or a project of longer standing. If appropriate, explain any achievements to date. Please explain briefly the project's intended audience and explain its potential impact in addressing the issues to be tackled. The limit on this field is 5000 characters including spaces.</p>
<p><b>Plans for publication / dissemination</b></p>	<p>Please describe the proposed output(s) from the project, including plans for future publication or other dissemination of the results both to academic and non-academic audiences. The limit on this field is 1500 characters including spaces.</p>

<b>Plan of Action</b>	Please set out the proposed plan of action covering activity to be undertaken during the course of the award. This should be as detailed as is practicable, but limited to 1500 characters including spaces.
<b>Start/End Date/Duration (months)</b>	The start date for grants in this programme must be between 01 September 2017 and 29 September 2017. The end date must be no later than 30 March 2019.
<b>Other Participants &amp; Roles</b>	Under 'Other participants' please give the names, appointments and institutional affiliation of any other participants in the proposed research. Please describe the contribution to the project to be made by other participants, citing any particular specialisms and expertise, under 'role of other participants'; and under 'Added value of collaboration', please provide any comments you wish to make on the particular relevance, timeliness or other aspects of the collaboration, and the benefits envisaged. The limit on each of these fields is 1500 characters including spaces.
<b>Other Relevant Information</b>	Please use this field to address issues related to risk management. Researchers funded under this programme may choose to undertake fieldwork in the course of the research project. Depending on the country/region concerned, there is a risk that the researchers will be in an area of civil unrest, violence/crime. At this stage, all research groups are required to indicate if (and where) they intend to undertake research in the field. For countries/regions considered by the UK government's Foreign and Commonwealth Office as a host nation of medium or high risk, applicants are also required to demonstrate that the PI (and the PI's host institution) understand the risk management implications and can monitor and manage the risks effectively. This aspect will be explicitly covered in the approval of any application by the appropriate authorities at the PI's host institution, to confirm that the duty of care responsibility rests with the host institution. Part of the funding may also be used for specialist and on-going training for researchers undertaking fieldwork in areas of medium or high risk. The limit on this field is 1500 characters including spaces.
<b>Ethical approval obtained</b>	Are there any special ethical issues arising from your proposal that are not covered by the relevant professional Code of Practice? Have you obtained, or will you obtain ethical approval from your employing institution or other relevant authority? If so, please briefly explain in the field Ethical approval (more information) below. Applicants must ensure

	<p>the proposed research will be carried out to a high ethical standard and must ensure that any potential ethical issues have been considered and explain how these will be addressed. The British Academy requires the research it funds to be conducted in an ethical manner. The host institution is responsible for ensuring that ethical issues relating to the research project are identified and brought to the attention of the relevant approval or regulatory body. Ethical approval to undertake the research must be granted by the relevant authority before any work requiring approval begins. Wherever necessary, appropriate consent should be obtained from or on behalf of participants or others affected by the research. This is a mandatory field and the limit is 1100 characters.</p>
<b>Ethical approval (more information)</b>	<p>Please use this field to further comment on any special ethical issues arising from the research.</p>
<b>Benefits to Overseas Country</b>	<p>Please provide an ODA justification statement. You should in particular address the following questions when preparing this statement: 1) Which country/countries on the DAC list will directly benefit from this proposal and are those countries likely to continue to be ODA-eligible for the duration of the research? 2) How is your proposal directly and primarily relevant to the development challenges (Sustainable Development Goals) of these countries? Which SDGs does the project address? 3) How do you expect that the outcome of your proposed activities promotes the economic and development and welfare of the country or countries on the DAC list? 4) What are the pathways to impact?</p>
<b>Multidisciplinary Proposal</b>	<p>Interdisciplinarity will be key to the projects funded under this call. Use this space to set out the different disciplinary backgrounds of those comprising the team and how these different areas of expertise will benefit the project. This field is 1500 characters, including spaces</p>

## FINANCIAL DETAILS

<b>Financial Details/Justification</b>	<p>Please outline the costs for the grant in the appropriate budget headings as stated below. Please note that this grant is paid on a 100% fEC basis and contributions to overheads are eligible costs. The total maximum for the grant will be £350,000 for an 18-month period. Please itemise your budget under the following headings:</p>
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	<p><b>1. Directly Incurred Costs:</b></p> <ul style="list-style-type: none"> <li>a) Research/Clerical Assistant(s)</li> <li>b) Travel, Subsistence, and Accommodation</li> <li>c) Other direct research costs</li> <li>d) Consumables (if applicable)</li> </ul> <p><b>2. Directly Allocated Costs:</b></p> <ul style="list-style-type: none"> <li>a) Principal &amp; Co-Applicant time to the project</li> <li>b) Estate/Facilities costs such as building, utilities, etc.</li> <li>c) Other Directly Allocated Costs such as technical IT staff or access to research facilities</li> </ul> <p><b>3. Indirect Costs</b> such as estimated charges across all projects to cover the operational and administrative aspects of the research organisation.</p>
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## EQUAL OPPORTUNITIES

<p><b>Equal opportunities/Co-Applicant Equal Opportunities</b></p> <p>The British Academy is committed to its policy of Equal Opportunity in the provision of its grants and awards. Please help us to monitor the effectiveness of this policy by providing the following information concerning your age, gender, ethnic origin and disabilities (if any).</p> <p><b>This information will be kept separately from the rest of your application and will not be seen by those involved in making decisions in the selection process, including referees etc.</b></p>	<p>This section is optional. The Academy would however, greatly appreciate it if you complete the details.</p> <p>You must either complete the form or tick the box stating that you do not want to complete the form. If you do not tick one or other of the boxes the system will regard your application as incomplete and will not allow you to submit it.</p>
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