British Academy International Writing Workshops 2025

Contents

Last review date	March2025
Next review date	March 2027

Please read the scheme notes carefully. Incorrectly submitted applications will not be considered.

1   Introduction

1.1   The British Academy is inviting proposals seeking to deliver one or more writing workshops.

1.2   This call is supported from the UK's International Science Partnerships Fund managed by the Department for Science, Innovation & Technology. This funding is focused on enabling researchers to work with early career researchers in Brazil, Egypt, Indonesia, Jordan, Kenya, Malaysia, Philippines, South Africa, Turkey, Thailand, Vietnam and/or Least Developed Countries.[1] In the context of this call, funding from the International Science Partnerships Fund is funded by Official Development Assistance (ODA), therefore applications for this funding must be ODA-eligible.

2   Value and duration of awards

2.1   The value of the award is set at a maximum of £30,000. Funding must be used in the direct delivery of the award. Any underspend will be required to be refunded to the British Academy.

2.2   Awards will be paid in full on acceptance of the award. Payment will be made to the institution where the Lead is based.

2.3   Projects can be for up to 24 months in duration. This is to enable and acknowledge the significant follow-on and follow-up activities that a successful writing workshop award will need to undertake.

2.4   The call is expected to be able to support around 24 awards.

3   Deadline for applications and timeline

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[1] There are 46 LDCS and they are as follows: Africa: Angola, Benin, Burkina Faso, Burundi, Central African Republic, Chad, Comoros, Democratic Republic of the Congo, Djibouti, Eritrea, Ethiopia, Gambia, Guinea, Guinea-Bissau, Lesotho, Liberia, Madagascar, Malawi, Mali, Mauritania, Mozambique, Niger, Rwanda, Sao Tome and Principe, Senegal, Sierra Leone, Somalia, South Sudan, Sudan, Togo, Uganda, United Republic of Tanzania and Zambia. Asia: Afghanistan, Bangladesh, Bhutan, Cambodia, Lao People's Democratic Republic, Myanmar, Nepal, Timor-Leste and Yemen. Caribbean: Haiti. Pacific: Kiribati, Solomon Islands and Tuvalu.

3.1 **Applications must be submitted by 17 September 2025 17:00 (GMT).** Applicants will not be allowed to make any changes to their applications after the deadline.

> Applications should be submitted well in advance of the deadline. We recommend at least five days prior to allow for institutional approval

3.2 Applicants will be notified of application success by December 2025.

3.3 Projects must begin by 21 March 2026.

4   Purpose

4.1 These awards are aimed at early career researchers in Brazil, Egypt, Indonesia, Jordan, Kenya, Malaysia, Philippines, South Africa, Turkey, Thailand, Vietnam and/or Least Developed Countries, working to stimulate professional networks, develop research partnerships, encourage skills development, provide advice on career development and promote the uptake of research emanating from developing countries. If research taking place in developing countries is to be strengthened, then the researchers themselves need to be better connected to each other as well as to the rest of the world. It is expected that journal editors and other scholars will work intensively to support the workshop participants to produce papers in preparation for publication.

4.2 Awards are expected to involve significant time devoted to mentorship between early career researchers in Brazil, Egypt, Indonesia, Jordan, Kenya, Malaysia, Philippines, South Africa, Turkey, Thailand, Vietnam and/or Least Developed Countries, other academics and journal editors, although the Academy does not have a preferred model for how this is to be achieved. Applicants could note that successful workshops in the past have required participants to submit draft articles in advance of the workshop in order to provide a strong basis for the training and mentorship, maximising the opportunity for engagement with journal editors and other scholars. Another successful model in the past – though it is recognised that it is not always either feasible or desirable – has been to link writing workshops to a larger event or conference, an approach which has allowed participants to engage in opportunities they may not otherwise have had access to, and potentially augmenting the impact of the workshop on the careers of participants.

4.3 The Academy does believe it is critical that writing workshop awards consider the pre-workshop preparation, the workshop(s) themselves, **and** follow-on and follow-up after the workshop(s) has taken place.

4.4   There is no set duration for writing workshops, but the Academy notes that those workshops where time is primarily allocated to sessions that allow early career researchers, other academics and journal editors to work together over two or three days have worked successfully in the past and have supported the development of sustained mentorship beyond the duration of the award itself.

4.5   The workshops should not be designed as a writing retreat, but a hands-on programme of training, skills development and mentoring including preparing work by early career researchers for publication, and to equip them with the skills and understanding to facilitate publication in academic journals and prepare grant applications.

4.6   Writing workshops are training, skills development and mentoring workshops – the organisers' research should <u>not</u> form a part of the programme for a workshop. Applications that are submitted that do not adhere to this will not be supported.

4.7   Workshops must take place in person in Brazil, Egypt, Indonesia, Jordan, Kenya, Malaysia, Philippines, South Africa, Turkey, Thailand, Vietnam and/or [Least Developed Countries.](#) Hybrid workshops will be considered if a justification is provided.

5   Deliverables

5.1   The primary intended deliverable is to encourage and support early career researchers in Brazil, Egypt, Indonesia, Jordan, Kenya, Malaysia, Philippines, South Africa, Turkey, Thailand, Vietnam and/or [Least Developed Countries](#) to publish in high impact journals in the fields of the humanities and social sciences. Considerable emphasis is placed on the crucial early stages of an academic research career: the future of humanities and social sciences research – and research in general – lies in ensuring that new and emerging researchers are equipped with the skills and knowledge to develop bold agendas and to lead research and their institutions forward. This builds on a series of reports the Academy has supported with the Association of Commonwealth Universities, known as the [Nairobi Process](#).

5.2   Applicants are encouraged to consider submitting a proposal for a Thematic Collection of articles for the open access [Journal of the British Academy](#) following the workshops.

5.3   The workshops must include at least one session providing advice on the drafting of grant applications. The Academy will also provide a presentation on grant opportunities that are currently available.

5.4   The workshops should enable early career researchers based in Brazil, Egypt, Indonesia, Jordan, Kenya, Malaysia, Philippines, South Africa, Turkey, Thailand, Vietnam and/or [Least Developed Countries](#) to build scholarly networks and connections with academics and journal editors in the UK and elsewhere. This will be measured through participant feedback and post-event reports collected by the applicant.

5.5   The Academy notes that a writing workshop award should be seen as much more than simply a 'writing workshop'. The awards, in effect, are making a career intervention, creating networks, developing soft skills, setting aside dedicated time for research, instilling and aiming to change long-term academic culture, and engaging with the wider ecosystem researchers inhabit.

5.6   All applicants must ensure that structural inequalities are considered and addressed within the proposed application. Structural inequalities include those based on gender, age, disability, ethnicity, race, religion and spatial factors. Applicants should make a genuine effort to integrate adequate analysis of gender and other structural inequalities in their application design. This should go beyond beneficiaries, for example recognising the assumptions and implications of education and learning programming on mothers, fathers and the female workforce.

6   Equitable partnerships

6.1   It is expected that this application and the activities it would undertake will be underpinned by partnerships between people with responsibility for research management, institutions and wider stakeholders. Equitability is key to ensuring that these partnerships are effective.

6.2   Applicants are required to justify the equity within their proposed partnerships. Any applications that are deemed to not support equitable partnerships will not be funded.

6.3   Applicants will be required to detail how their project will ensure equitable partnerships, including how it will take note that partnerships:

- should be transparent and based on mutual respect,

- should aim to have clearly articulated equitable distribution of resources, responsibilities, efforts and benefits,

- should recognise different inputs, different interests and different desired outcomes,

- and should ensure the ethical sharing and use of any outcomes which are responsive to the identified needs of society.

7   Official development assistance (ODA) eligibility criteria

7.1   This Programme is supported under the International Science Partnerships Fund and this call will fund only ODA-eligible projects.

7.2   Only research that has a primary objective which is directly and primarily relevant to the problems of developing countries may be counted as ODA. We will require applicants to demonstrate that the proposal is ODA eligible. ODA eligibility is an essential criterion – projects will only be deemed eligible for funding if they can demonstrate that they satisfy ODA eligibility criteria.

7.3   You should refer to this additional ODA guidance document for applicants when developing your proposal.

8   Eligibility criteria

> Duplicate applications to more than one British Academy funding programme will not be accepted.

8.1   **Applicants** must meet the following eligibility criteria:

8.2   The Lead is expected to direct the activity and the management of the project and has responsibility for the overall project reporting requirements.

8.3   The Lead must be of postdoctoral or above status (or have equivalent research experience). The lead applicant must hold an established role in an eligible university or research institute in the UK, Brazil, Egypt, Indonesia, Jordan, Kenya, Malaysia, Philippines, South Africa, Turkey, Thailand, Vietnam and/or Least Developed Countries.

8.4   The Lead's position must last at least the duration of the grant funded by the Academy.

8.5   An individual cannot be the Lead on more than one bid under this Programme.

8.6   **Co-applicants** must meet the following eligibility criteria:

- Each project must include at least one researcher who is based in Brazil, Egypt, Indonesia, Jordan, Kenya, Malaysia, Philippines, South Africa, Turkey, Thailand, Vietnam and/or Least Developed Countries if the Lead is based in the UK or one researcher based in the UK if the Lead is based in Brazil, Egypt, Indonesia, Jordan, Kenya, Malaysia, Philippines, South Africa, Turkey, Thailand, Vietnam and/or Least Developed Countries.
- Each co-applicant must be of postdoctoral status or above (or have equivalent research experience).
- Provided the above criteria have been met, projects can include other researchers based in the UK or internationally at all career stages.

8.7   No individual may be a Co-Applicant on more than two projects under this call (nor may a Lead be additionally a Co-Applicant on more than one other project).

8.8   **Other Participants**: Projects may also include any number of specified 'Other Participants', who may, for example, be relevant stakeholders participating in networking or dissemination events, academic or policy advisers, practitioners, industry representatives, etc.

8.9   **Institutions**: The award must be held at an institution recognised by the Academy. The following types of organisations will be eligible to apply to host the award:

8.10   Higher Education Institutes that received funding from one of the UK higher education funding bodies

8.11   Research institutes (RIs), for which research councils have established a long-term involvement as major funder as part of the national research base.

8.12   Approved relevant Independent Research Organisations.

8.13   Public Sector Research Organisations.

Research organisations based in Brazil, Egypt, Indonesia, Jordan, Kenya, Malaysia, Philippines, South Africa, Turkey, Thailand, Vietnam and/or [Least Developed Countries](#) and **approved as eligible by the British Academy no later than 2 weeks before the deadline of this call.**

If your institution is not already registered on Flexi-Grant please contact international@thebritishacademy.ac.uk to request an organisational account. Please refer to the application guidance notes for further information on this process.

The final date to request an account for your organisation is **3 September 2025 17:00 (GMT).**

8.14   All grants will be paid to the employing institution of the Lead, and not to the individual researchers involved. Institutions must be officially recognised by the British Academy prior to the proposal being submitted

8.15   The International Science Partnerships Fund in the context of this call is funded by Official Development Assistance, therefore applications for this funding must be ODA eligible.

8.16   Any host organisation is expected to follow the principles, standards and good practice for the management of research staff set out in the [Concordat to Support the Career Development of Researchers (2019)](#) and subsequent amendments. Research staff should be appointed on terms that are no less favourable than those of comparable posts in the host organisation.

8.17   Future applications for funding will not be considered unless a satisfactory report and statement of expenditure for the previous award have been submitted.

8.18   Applications under this call will not be accepted if the PI or Co-Applicants have any outstanding reports or statements of expenditure which are still to be submitted to the Academy following previous writing workshop awards.

9   Eligible and ineligible costs

9.1   Funding must be used in the direct delivery of the workshops.

9.2   Eligible costs are:

- Networking, meeting and/ or conference costs

- Travel and related expenses whether by the PI, Co-Is or other participants, as well as the cost of travel for participants of the workshop(s)

- Subsistence costs

- Clerical assistance

- Consumables

- Childcare support (including for participants)

- The contribution of non-UK based Co-Applicants who are directly involved in helping to organise the workshop(s) in country

9.3   Ineligible costs include:

- The time of UK-based and non-local organisers

- Purchasing of assets

- Secondments

- PhD studentships

- Computer hardware including laptops, electronic notebooks, digital cameras, etc.

- Books and other permanent resources

- The preparation of camera-ready copy, copy-editing, proof-reading, indexing, nor any other editorial task

- Subventions for direct production costs (printing, binding, distribution, marketing etc.)

- Costs of publication in electronic media

- Travel and maintenance expenses for purposes such as lecture tours or to write up the results of research

- Overhead, estate and indirect costs

10   Risk management

10.1   The Academy expects applicants funded under this programme to highlight and manage any risks related to the award. We expect an assessment of any risks entailed within the programme of work to be outlined in the proposal (for example, risks associated with the delivery of the programme of work, financial management, and oversight/governance).

10.2   If there is a risk that the programme of work will be in an area of civil unrest, violence/crime, applicants will be required to indicate if (and where) they intend to undertake the programme of work in such areas.

10.3　For countries/regions considered by the UK Government's Foreign, Commonwealth & Development Office as a host nation of medium or high risk, applicants will also be required to demonstrate that the Principal Investigator (PI), and the PI's host institution, understand the risk management implications and can monitor and manage the risks effectively.

10.4　This should include, but not be limited to, any risks that researchers will encounter in an area of civil unrest, violence and/or crime.

10.5　Risk management will be explicitly covered in the approval of any application by the appropriate authorities at the Lead's host institution, to confirm that the duty of care responsibility rests with the host institution.

11　Gender equality

11.1　Research and innovation (R&I) activities funded by the Department of Science, Innovation and Technology (DSIT), provided through Partner Organisations, must comply with the requirements of the [DSIT R&I Gender Equality Policy](#).

11.2　The Gender Equality Policy states that activities must tackle instances of underrepresentation, differential needs and systemic disadvantage to improve the relevance of R&I findings that support the inclusion, reduce the impact of bias, and ultimately, contribute to reducing inequalities among genders.

11.3　This includes but is not limited to Official Development Assistance activities, in line with the International Development (Gender Equality) Act 2014.

11.4　All applications are strongly recommended to thoroughly review the above publication before designing and drafting their application.

11.5　All applicants must submit as part of their application a gender equality statement, which must meet compliance standards as set out in the above publication.

11.6　All applications will be reviewed at the eligibility and assessment stages to ensure they meet the necessary requirements. Not meeting the necessary requirements will mean that applications are automatically not fundable.

12　Application and assessment criteria

12.1　All eligible proposals submitted in response to this call will be assessed by relevant peer reviewers.

12.2　Applications will be assessed against the following criteria:

- The quality and significance of the proposal, in particular in relation to making a significant advance in the career development of early career researchers in Brazil, Egypt, Indonesia, Jordan, Kenya, Malaysia, Philippines, South Africa, Turkey, Thailand, Vietnam and/or Least Developed Countries;

- The feasibility of the proposal in terms of the structure and planning of the workshop and support from local partners and journals, and appropriate timing and plan of action, including the past track record of the applicant;

- Evidenced co-design and equitability through the proposal development and planned project delivery with a clear justification for the role of each partner throughout the project;

- Evidence that the workshop is ODA eligible. Only projects that demonstrate that they satisfy ODA eligibility criteria will be eligible for funding;

- Whether the gender equality statement meets or exceeds the minimum standard as set out in the Gender Equality in Research and Innovation policy;

- Value for money.

12.3 All applicants must register in the British Academy's online Flexi-Grant Grant Management System to enable the processing and assessment of their application. All applications must be submitted in English.

12.4 All applications will be subject to an eligibility check undertaken by appropriate British Academy staff before being put forward for assessment, and applications that are not completed correctly and on time will not be considered.

12.5 Applicants will not be able to submit their application on Flexi-Grant until they have completed each section in full.

12.6 **It is the applicant's responsibility to ensure that their application is submitted in good and sufficient time for it to be approved by the Lead's employing institution**.

12.7 Applicants should submit their application for approval by a designated approver at the host organisation at least five working days before the closing date to allow for the host organisation's administrative procedures.

12.8   Proposals must be completed, submitted and **approved by 17 September 2025 17:00 (GMT)**.

13   Reporting

13.1   Successful applicants will be required to provide the Academy with an interim report at the halfway point, and a post-event report within three months of the end date of the workshop award. The report should include the following, where relevant:

- A brief description of the activities undertaken during the workshop(s), those who attended and their institutional affiliations, and a summary of lessons learnt;
- How these activities achieved the workshops' aims and objectives and what outcomes and impact the workshop(s) had;
- An analysis of the participant feedback collected at the workshops;
- A final statement of expenditure.

13.2   In addition, award holders will be contacted following the close of their award to report on the activities that participants have undertaken following the workshops and award.

13.3   Any underspend will be required to be refunded to the British Academy.

14   Additional Needs Fund

The British Academy has set aside specific funding to support additional needs that applicants and award holders may require. This funding would be in addition to the amount already requested for research expenses. Each request will be considered on a case-by-case basis. This additional financial support cannot be guaranteed but the British Academy is keen to be as inclusive as possible in supporting applicants and award holders with any additional needs to facilitate the best possible research. Some examples of what may be considered for this funding are:

- Specific equipment to overcome barriers to people with disabilities undertaking research.
- Assistance to allow applicants living with sensory impairment to carry out their research.
- Bids for the cost of child, parent or other caring responsibilities may be considered if the carer is conducting research away from home and it is not possible to make alternative arrangements.
- The costs of normal regular care whilst at home are not eligible for support.

For more information, please refer to our Additional Needs Funding page.

15 Code of practice

15.1   The British Academy has a [Code of Practice](#), setting out the principles of equity, integrity and confidentiality governing the treatment of all applications for funding. The Code of Practice also covers Data Protection, the British Academy's ethics policy and the appeals procedure.

15.2   Feedback is not a feature of this programme, and the Academy is, regretfully, unable to enter into correspondence regarding the decisions of the awarding committee, which are governed by the Code of Practice. Please note that by applying to this programme, applicants undertake to accept the terms under which applications are assessed.

16 Contact details

16.1   Should you have any queries, please contact: international@thebritishacademy.ac.uk