

Privacy Policy – Using your information

Evaluation of the British Academy Innovation Fellowship schemes

This privacy notice explains who we are, the personal data we collect, how we use it, and what your legal rights are.

About Powellite impact

We are a specialist evaluation organisation working with third sector and public sector clients to look at the impact of programmes of work. We follow the guidance of the UK Government on evaluation, data processing and data protection.

The legal basis for processing your personal data

Powellite Impact has been appointed by the British Academy to deliver an evaluation of the Innovation Fellowship schemes. The interviews with award holders and applicants are part of the evaluation.

Powellite Impact requires a legal basis to process your data. Powellite's legal basis is your consent to take part in the interview. If you wish to withdraw your consent at any time, please see the section below covering 'Your rights'

The type of personal information we collect

For this project we collect and process the following information:

- Name
- Contact details (email address and telephone number)

How we get the personal information and why we have it

The personal information we collect is provided to us when you complete the Calendly schedule or after giving permission to the British Academy for the following reasons:

- Monitoring, Evaluation and Learning

How will we use the personal information

We will use the information to contact you to plan an interview with us to discuss the Innovation Fellowship schemes, at the time you have selected. If you say no, we will not contact you again.

We will keep your personal information and responses you provide in the interview in strict confidence in accordance with this privacy notice. We will not share your personal information outside our research team and will only share anonymised feedback and anonymised quotes from the interviews with the British Academy. You will not be identifiable in any published results, unless you provide us with permission to use your feedback as a case study.

How we store your personal information

We take precautions to ensure your information is protected from loss, theft or misuse. Access to our computer systems is controlled and limited to the researchers working on this evaluation.

We will only retain your name and contact details for as long as necessary to support this evaluation project. Once we have satisfactorily reported the anonymised findings, we will securely remove your personal information from our systems.

The time period for keeping your personal information for this evaluation is April 2025-December 2025.

Your rights

- You have the right to ask us for a copy of your personal information for the limited time that Powellite holds the data
- You have the right to ask us to rectify personal information you think is inaccurate
- Providing responses to this study is entirely voluntary and is done with your consent. You have the right to withdraw consent at any time

Please contact us at marit.boot@powellite-impact.co.uk if you wish to make a request or contact ba_monitoringevaluation@thebritishacademy.ac.uk at the British Academy.

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at contact@powellite-impact.co.uk

Privacy Policy The British Academy

Please also see the British Academy privacy policy for further information:

<https://www.thebritishacademy.ac.uk/about/privacy-policy/>