

Net Zero Policy Programme

Scheme Notes for Applicants

Competition

**PLEASE READ THESE SCHEME NOTES
CAREFULLY**

**ANY APPLICATION INCORRECTLY SUBMITTED
WILL NOT BE ELIGIBLE FOR AWARD**

Applications should be submitted well in advance of the deadline; we recommend at least five days prior to allow for institutional approval.

Summary

1. The British Academy's policy team is building up its [Net Zero policy programme](#) to use the SHAPE disciplines¹ to address the question: **how well do net zero policies address the challenges facing the economy and society in the UK?**
In doing so we aim to contribute to policy outcomes that deliver on commitments to net zero in the UK.
2. We are inviting proposals from a research team led by a Principal Investigator (PI) to use a cross-temporal, multi-scalar approach to address three specific challenges:
 - Typology or Framework challenge: how can we net zero policies?
 - Synthesis challenge: what is the SHAPE evidence on net zero policies?
 - Evaluation challenge: which net zero policies work best in practice and why?
3. Researchers would be expected to produce policy and research outputs that are accessible to policymakers and practitioners.
4. **We expect to make a single award of up to £150,000 (with Full Economic Costing at 80%), starting in March 2023.** This means that the maximum budget that can be stipulated is £187,500, of which the British Academy would fund 80% (ie £150,000).
5. We expect the project will run for no longer than 15 months, starting in March 2023 and completed by June 2024. Awardees will be required to engage closely and regularly with the British Academy throughout the award duration and meet clear deliverables and deadlines.
6. This scheme is funded by the UK's Department for Business, Energy & Industrial Strategy.
7. **Applications must be submitted by 08 February 2023, 17.00 (UK time) on the British Academy's FlexiGrant system.**

Programme background

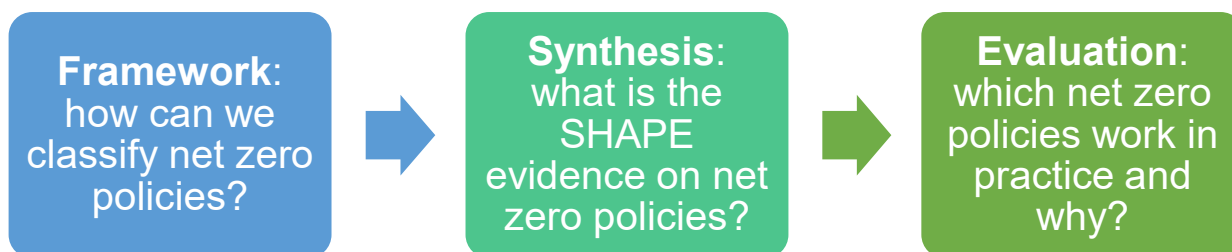
8. The British Academy [Net Zero Policy Programme](#) is built on engagement and its previously funded research in this area. The initial body of work emphasised three areas: effective policy, policy interventions, and multi-scalar policy support across place, scale and time. The work also highlighted cross-cutting elements such as communities, communication, and connections between different levels of governance.
9. A more complete background and further details of the programme form the basis for this scheme and are available on the call for research webpage. Alongside this, further details of the research produced under the programme, including summaries of roundtables and the research policy summaries, are available [here](#).

¹ SHAPE meaning Social Science, Humanities and the Arts for People, Economy and Environment

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10. The British Academy's complementary portfolio of work on environment and sustainability more broadly includes policy work on place-sensitive environmental policy making (British Academy Where we Live Next programme) and how policy and practices aiming to secure [Just Transitions](#) globally are developing.

Scope and requirements

11. Our initial work in this area has shown that while there is significant activity from businesses and government on net zero at the national level there is a gap in translating that agenda at the more local level and developing policies that local authorities, and organisations which are usually finance-strapped, can deliver alongside other priorities on issues such as health and transportation. Unlocking the potential of local authorities and organisations including businesses and providing avenues for partnership with national level initiatives and corporations, is a crucial part of the discussion and can provide opportunities that allow the government to foster a timely transition to net zero that brings people across the country along.
12. Given this context, we are now **seeking to commission a study from a multi-disciplinary SHAPE research team, led by a Principal Investigator, that can use a multi-scalar approach to consider how the national agenda can work across a range of organisations at the more local levels, and across differing timescales to address three policy challenges** that have been identified as requiring further research and analysis.



13. **A typology or framework challenge** – how can we classify net zero policies? The current national net zero policy is arguably fragmented - not fully considering the priorities such as cost of living, of those at the more local level, and not joined up across different governance levels. These gaps are an issue for the delivery of net zero and call for a rethinking of how net zero policies are classified, encouraging them to go beyond a narrow focus on angles such as sequestration or technology and rather consider what initiatives and interventions could better involve and motivate people and organisations mostly at the local level to support them. These gaps also highlight the need for a typology or framework that greater considers the range of impacts on people across the country and places greater emphasis on linkages across different governance levels. The researchers will need to consider these issues and set out a typology or framework that explores how net zero policies can be better classified.
14. **A synthesis challenge** – what is the SHAPE evidence on a range of varying net zero policies in practice (these could be clear net zero policies with interactions on issues

such as energy, circular economy, critical materials, nature-based solutions)? Policymakers, particularly those in less-well-resourced institutions (such as SMEs or local authorities) have limited resources to identify and review the full range of evidence available from SHAPE disciplines to develop effective policies on net zero that take account of this evidence. Therefore, the research team will need to take a diverse and broad set of net zero policies, fit them to the typology or framework, and bring together existing evidence on each one. The policies selected will need to cover a range of factors identified in the typology/framework.

15. **An evaluation challenge** – which broad range of net zero policies work in practice for local policymakers and why? local actors face a range of policy options on net zero, many with few precedents to draw on. This is combined with competing priorities and narratives, resource constraints and some public and political contestation and backlash around net zero policies. Given the context, evaluation of the evidence around particular proposals and interventions is essential to make informed choices, including marshalling evidence from other policy areas and from history where similar transformational challenges were faced. Therefore, the research team will need to provide a meta-level scoping on what kind of evidence is available and what gaps might need to be filled and provide evidence for the practical application of the policies they have suggested in the synthesis challenge.
16. The applicant/s will need to demonstrate how they manage the scope by balancing scale (a sufficient number of policies considered) and depth (a sufficient level of enquiry on the synthesis and evaluation elements) to provide good value for money and a robust output.
17. The target audience for this programme is policymakers; as such, this research should be policy-relevant, and its outputs should be presented in a form that is accessible for policymakers. We note that policy can be defined as the system of ideas and processes which govern behaviour and practice to achieve defined goals, within an organisation or community, in other words, including business and other institutions.
18. This scheme is focused on UK policy and policymakers; the British Academy has other schemes that are more international in nature. Applicants to this scheme should ensure that their approach targets UK policy and policymakers, although experience, evidence, and knowledge from other parts of the world can be drawn on, where relevant.
19. We will look to utilise insights and findings from the funded projects in real-time, convening and supporting the awarded researchers to disseminate and share their outputs as the work develops. As such, an open working relationship between the research team and the Academy policy team will be essential.
20. **We expect to make a single award of up to £150,000 (with Full Economic Costing at 80%), starting in March 2023.** This means that the maximum budget that can be stipulated is £187,500, of which the British Academy would fund 80% (ie £150,000). To reiterate, please ensure your budget reflects 100% of the projected costs as we will evaluate applications on the basis that we will fund 80% of the figure requested; if this is not clear, please email us to check in advance of submission.

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21. We expect the project will run for no longer than 15 months, starting in March 2023 and completed by June 2024. Key milestones will include: an interim insights report due in October 2023; final policy outputs due in June 2024 (further specified below); and a final narrative account (brief narrative and financial report) due within 3 months of the completion of the project. Awardees will be required to engage closely and regularly with the British Academy throughout the award duration and meet clear deliverables and deadlines.
 22. The remit of the programme does not include primarily practice-based outputs such as musical composition and performance, visual practice, creative writing and filmmaking. These areas of research will be considered to fall within the Academy's remit only when they form part of an integrated project of demonstrable critical or historical significance.
 23. **Applications must be submitted by 08 February 2023, 17.00 (UK time) on the British Academy's FlexiGrant system (guidance below).**

Research and Policy outputs

24. Part of this scheme will be producing a number of **policy outputs** collaboratively with the British Academy policy team. The outputs should make the evidence easily accessible to policymakers who can use it to identify or develop policies focused on people, economy and society that are evidence-based and targeted towards delivering on net zero commitments. Design of the outputs should be an integral part of the research, to ensure that they are accessible and appealing to policymakers. For example, this might be a type of 'playbook', toolkit or living dashboard, and could include a GIS/mapping component or other forms of presenting the data and evidence that is accessible, easily comprehended and useful to policymakers. These outputs would be due in June 2024.
25. By 23 October 2023, the research team will need to present an **interim insights report** that outlines initial insights from their research, likely to include the typography and aspects of synthesis, as well as identifying next steps and the focus of the evaluation and augmentation phases.
26. The research team is expected to seek additional opportunities to publish **research outputs**, disseminate the findings, either in academic journals or conferences, or through engagement with policymakers. The British Academy policy team will provide some opportunities for this, potentially through the Journal of the British Academy, our blogs and media contacts, or policy workshops. No deadline is given for these, but research groups are encouraged to consider how research outputs can be published over the course of the project rather than only at the end.
27. The British Academy's policy teams will also be working in a complementary fashion to support the research team in engaging policymakers and other stakeholders in their work, as well as running our own set of policy activities in parallel. We will expect and

support the research team to engage fully with these activities, providing maximum opportunities for real-time and ongoing policy engagement and impact with the work.

Financial and Operational reports

28. Researchers, together with the finance teams of their institutions, are required to share a signed **formal statement of expenditure** with the British Academy within 3 months of the completion of the project.
29. Within the 3 months following the end of the project, researchers would be required to submit a **final narrative account** of how the funds were used during the project. Guiding questions for this statement would be shared by the British Academy beforehand.

Research Ethics

30. The UK host organisation is expected to adopt the principles, standards and good practice for public engagement with research set out in the [Concordat for Engaging the Public with Research \(2010\)](#) and subsequent amendments.
31. Applicants must ensure the proposed research will be carried out to a high ethical standard. They must confirm that any potential ethical issues have been considered and explain how these will be addressed. We require the research we support to be conducted in an ethical manner, including with regard to safeguarding.
32. The UK host institution is responsible for ensuring that ethical issues relating to the research project are identified and brought to the attention of the relevant approval or regulatory body.
33. Ethical approval to undertake the research must be granted by the relevant authority before any work requiring approval begins. Wherever necessary, appropriate consent should be obtained from or on behalf of participants or others affected by the research.
34. Applicants will be asked to indicate whether their proposed research raises any special ethical issues, and whether their application has been approved by the host institution's Research Ethics Committee or other relevant authority.
35. The UK host organisation should meet the requirements of the [Concordat to Support Research Integrity \(2012\)](#) and subsequent amendments and must have in place formal procedures for governing good research practice and for handling and reporting allegations of fraud or research misconduct.

Risk Management

36. Researchers funded under this programme may choose to undertake fieldwork in the course of the research project. We expect an assessment of any risks entailed within the research project to be outlined within the proposal (for example, risks associated with the delivery of the research, financial management and oversight/governance).

37. Research groups will be required to indicate if (and where) they intend to undertake research in the field. Applicants are required to demonstrate that the Principal Investigator (PI) (and the PI's UK host institution) understands the risk management implications and can monitor and manage the risks effectively. This aspect will be explicitly covered in the approval of any application by the appropriate authorities at the PI's UK host institution, to confirm that the duty of care responsibility rests with the host institution.

Eligibility Criteria

38. Applications will be screened against the below eligibility criteria prior to being sent for assessment against the selection criteria; it is therefore important that applications clearly address these points.

39. Each project will be led by a named Principal Investigator (PI). The PI must be a researcher in a discipline within the social sciences or the humanities. The PI is expected to direct the research and the management of the project and has responsibility for the overall project reporting requirements.

40. The budget must be laid out according to the format on the application platform.

41. The PI must be of postdoctoral or above status (or have equivalent research experience). The PI must hold an established role in an eligible UK university or UK research institute. The PI's position must last at least the duration of the grant funded by the Academy.

42. PIs may not hold more than one British Academy award of a comparable nature at any one time.

43. An individual cannot be the PI on more than one bid under this call.

44. The PI will be expected to commit time to the project during the course of the award equivalent to at least four hours per week.

45. **Duplicate applications for the same purpose to more than one British Academy funding programme will not be accepted.**

46. Co-Applicants may be expected to be in a position to take over the leadership of the project in the event that the PI is unable to continue in the role for any reason.

47. The PI must be based in the UK.

48. No individual may be a Co-Applicant on more than two projects under this call (nor may a PI be additionally a Co-Applicant on more than one other project).

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49. Projects may also include any number of specified 'Other Participants', who may, for example, be relevant stakeholders participating in networking or dissemination events, academic or policy advisers, practitioners, industry representatives, etc.
 50. Research assistance is an eligible cost under this programme and it can be supported where a reasonable case is made in line with the type of work that is required to be undertaken.
 51. Applicants are expected to adopt the principles, standards and good practice for the management of research staff set out in the [Concordat to Support the Career Development of Researchers \(2019\)](#) and subsequent amendments. Research staff should be appointed on terms that are no less favourable than those of comparable posts in the host organisation.

Duration and Value of Awards

52. Awards will start in March 2023 for a duration of 15 months. Being able to meet the required deliverables and deadlines will be a key criterion:
 - March 2023 onwards- participate in any British Academy organised workshops, roundtables, other events, and forms of engagement. Information on any of these activities will be communicated by the British Academy team in advance
 - 23 October 2023 - Interim insights report
 - April 2024 - Deliver project policy outputs
 - September 2024 - Submitted statement of expenditure and narrative account
53. Awardees will be required to engage closely and regularly with the British Academy throughout the award duration and meet clear deliverables and deadlines.
54. Funding may be used to support:
 - the time of the PI and Co-Applicants
 - research assistance
 - travel, fieldwork and related expenses
 - networking costs
 - institution costs in hosting and supporting the project, with award-holders expected to base the division of spend on the Full Economic Costing basis at 80%
55. The following items are not currently eligible for funding:
 - purchasing of assets
 - computer hardware including laptops, electronic notebooks, digital cameras, etc.
 - books and other permanent resources
 - the preparation of camera-ready copy, copy-editing, proof-reading, indexing, nor
 - any other editorial task
 - subventions for direct production costs (printing, binding, distribution, marketing
 - etc.)

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- costs of publication in electronic media
 - travel and maintenance expenses for purposes such as lecture tours or to write up the results of research

56. All grants will be paid to the employing institution of the PI, and not to the individual researchers involved. Institutions must be officially recognised by the British Academy prior to the proposal being submitted.

Selection Criteria

57. All eligible proposals submitted in response to this call will be assessed by relevant British Academy peer reviewers.

58. Applications will be assessed against the following criteria:

- Relevance of the application to the programme aims, scope and requirements – specified above.
- The feasibility of the proposal in terms of appropriate and robust methodology;
- The expertise of the applicants in the subject area;
- The demonstrated commitment and ability to meet the deliverables and deadlines outlined above;
- Value for money.

Application and Assessment Procedure

59. All applicants must register in the British Academy's online [Flexi-Grant](#) system to enable the processing and assessment of their application. All applications must be submitted in English.

60. All applications will be subject to an eligibility check undertaken by appropriate British Academy staff before being put forward for assessment, and **applications that are not completed correctly and on time will not be considered.**

61. The deadline for submissions and UK institutional approval is **08 February 2023, 17.00 (UK time). Applicants will not be allowed to make any changes to their applications or submit any additional information after the deadline.**

62. Assessment will take place in the weeks following the deadline, with every effort to make a rapid decision.

Code of Practice

63. The British Academy has a [Code of Practice](#) for assessing applications, setting out the principles of equity, integrity and confidentiality governing the treatment of all

applications for research support. The Code of Practice also covers Data Protection, the Academy's ethics policy and the appeals procedure.

64. Feedback is not a feature of this programme and the Academy is, regrettably, unable to enter into correspondence regarding the decisions of the awarding committee, which are governed by the Code of Practice. Please note that by applying to this programme, applicants undertake to accept the terms under which applications are assessed.

Contact Details and further information

65. Please contact policy@thebritishacademy.ac.uk for further information.

Annex: Application Information and Flexi-Grant® Guidance

Applications can only be submitted online using the British Academy Flexi-Grant® Grant Management System (GMS) via (<https://britishacademy.flexigrant.com/>). If you have not previously used the British Academy's Flexi-Grant® GMS and were not registered in the previous e-GAP system, please follow the registration process from the Flexi-Grant® homepage.

Applications cannot be submitted on paper or in any other format.

Before completing the online form, all applicants should check that they comply with the eligibility requirements and ensure all necessary information is presented in the application. These requirements are strictly adhered to, and applications without all the necessary information, or evidence to show the assessment criteria are met, will be rejected.

Registered approving organisations will be available in the search bar. If your organisation is not listed and is not affiliated with any organisations already in the system, then please contact us at policy@thebritishacademy.ac.uk to request the addition of the organisation.

The deadline for submissions and Host organisation approval is **08 February 2023 (17.00 UK time)**. Applicants will not be allowed to make any changes to their applications or submit any additional information after this deadline.

When completing your application on the British Academy Flexi-Grant® GMS, it is recommended that you take particular note of the following points:

- **Personal details:** When registered in the British Academy Flexi-Grant® GMS, a user has the option to add or update personal information such as contact details, log-in details (including email address and password), interests, research and employment details, at any time. This represents a personal record of your account in the system and will help to populate the contact details in any application form you complete. It is useful if this information is kept up to date, but it is not essential to the progress of an application.
- **Automatic log-out:** You are strongly advised to save your work regularly to prevent accidental loss of information. In particular, you should be aware that if the system does not detect any activity for 1 hour it will log out and save the application at that time. Please note that moving between *pages* within an application form will save the page that you are exiting but completing a field on a page is not considered an activity. It is recommended that you write the text for longer sections/fields in a word processor such as Word and then copy and paste into the relevant text box to avoid being timed out in this way.
- **Multiple sessions:** You should not have multiple browser windows/tabs of your application open at the same time as this may cause information to be lost. Only one user should edit an application at a time, otherwise changes might be lost.
- **Word limits:** When completing boxes that have a restricted length (note that it refers to words) you should note that if you exceed the specified amount you will not be able to save when you press the save button. You should type the text for the longer-length boxes in a word processor. You will then be able to check the word count and paste it into the British Academy Flexi-Grant® system. You will then still have a copy of the text to return to in the word processor. The word limit applies to text boxes.

• **Plain text:** If entering plain text, please avoid using symbols as some may not be accepted by the British Academy Flexi-Grant® system. You should generate and view a PDF of your application to check that the application appears as you want it to by clicking on 'print application'.

• **Uploading PDF documents:** Please note the only item you may upload is a copy of a CV. When uploading PDF documents, please add your name and a heading at the top of every page to show what the document is. Please avoid uploading documents containing illustrations with fine details or colour as this can cause problems when creating a PDF of the application. Please note we will only print your applications in black and white. Each PDF cannot exceed 2 pages in length or 3 Mb in size.

• **Email addresses:** The British Academy Flexi-Grant® GMS relies heavily on automatic email contact. It is essential that you ensure you enter accurate email addresses where requested as it may cause considerable delay in the submission/processing of your application if any of these are incorrect. You cannot make changes to email addresses after your application has been submitted for approval.

• **Submission of application:** You will not be able to submit your application until you have completed each section in full. You should submit your application for approval by a designated approver at your host organisation **at least 5 working days before the closing date** to allow for your host organisation's administrative procedures. Please note that the institutional approver is a person within the Host organisation, usually within the central research support office, who has authority for approving all applications submitted to the British Academy. **Please be aware that any co-applicants or other contributors will need to mark their sections as 'complete' before you will be able to submit your completed application form.**

Once you have submitted your application for approval by your host organisation, automatic emails will be sent to your host organisation approver asking them to log on to the system. You will not be able to edit your application after it has been submitted to your host organisation for approval. The host organisation approver will either: approve and submit your application, 'send back' your application and contact you to request modifications (if before the **08 February deadline**) or decline your application and contact you.

Please be aware that it is your responsibility to ensure that you complete your application in time for your host organisation to process it (including requesting changes) and provide their approval by the closing date. It is recommended that you allow at least five working days for this process, but please check with your proposed host institution as their internal timetables may require earlier submission.

If your host organisation approver requests modifications through the British Academy GMS email facility, they can unlock your application, allowing you to edit it. They can do this by selecting 'Return to Applicant'. An automatic e-mail will be sent to you alerting you of this fact. Once you have completed and saved the requested changes, please re-submit your application for approval by your host organisation.

Once your host organisation has approved your application and submitted it to the British Academy, it will not be possible to make any changes.

• **Application sharing:** All applications must be started by the applicant who is to be the Principal Investigator (PI) on the award. You can invite other contributors to join the application (e.g. Co-Applicant, Finance Office contact etc.), but in order to do so your contributor will need to be registered in the British Academy's Flexi-Grant® system first. You will need to ensure you have their registered email address to invite them to participate in your application. You can let other

British Academy Flexi-Grant® GMS users view your draft application in advance of submission by providing their email address. They will be able to log in using their existing password and see your application and, depending on permissions, amend your application.

- **Application deletion:** You can delete your application at any time although it is often a lot easier to just re-edit your existing application. We will be able to recover a deleted application for a period of 7 days after deletion. After this, it will be permanently removed from the system.

- **Application returned for editing:** The approver can return your application to you for further editing before the closing deadline of the call. See 'Submission of Application' above.

- **Guidance:** In the tables below you will find in the left-hand column each question as set out in the application form and in the right-hand column useful guidance on its completion.

- **Further clarification:** If any of this advice is unclear, or you need further information, please do not hesitate to seek clarification from the British Academy's Public Policy Team (contact details at the end of these notes).

PLEASE NOTE THAT IT IS ESSENTIAL THAT YOU CREATE A PDF OF YOUR COMPLETED APPLICATION (by clicking 'Print Application'), AND CHECK IT THOROUGHLY, INCLUDING EMAIL ADDRESSES AND UPLOADED PDF FILES, BEFORE SUBMITTING IT FOR APPROVAL BY YOUR HOST ORGANISATION. IT MAY NOT BE POSSIBLE TO RECTIFY MISTAKES IN TIME FOR THE DEADLINE.

WORD LIMITS APPLY TO PLAIN TEXT ONLY. PAGE LIMITS APPLY TO PDFs ONLY.

ALL FIELDS MARKED WITH AN ASTERISK* ARE MANDATORY.

YOU SHOULD NOT HAVE MULTIPLE BROWSER WINDOWS/TABS OF YOUR APPLICATION OPEN AT THE SAME TIME AS THIS MAY CAUSE INFORMATION TO BE LOST. ONLY ONE USER SHOULD EDIT AN APPLICATION AT A TIME, OTHERWISE CHANGES MIGHT BE LOST.

Completing the application form: The application can be completed by using the navigation tabs on the application summary page, with each page categorised as follows:

Page 1: Research Proposal

Page 2: Financial Details

Page 3: Primary Applicant Details

Pages 4-5: Co-Applicant Details

Page 6: Equal Opportunities

A full list of question fields to be completed as part of the application can be found in the following table. Each box in the table represents a page of the application form: the left-hand column contains the questions within each of these pages as set out in the form; the right-hand column contains useful guidance on its completion. A red asterisk (*) indicates which questions are mandatory and therefore must be complete before the application can be submitted. **Please read the guidance notes carefully before completing the form.**

SUMMARY

Summary Table	When your application form is complete, all sections on this summary table will be marked as 'Complete'. The ' Complete ' status will only appear when all the mandatory fields in that section have been completed. All mandatory fields are marked with an asterisk '*'. Only once all mandatory fields are marked as "Complete", and all Contributors are all marked as "Complete" will a 'Submit' button appear for you to be able to submit your application.
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Page 1: RESEARCH PROPOSAL

Title of Research Proposal*	Please state the title of your research project.
Abstract*	Please provide a short abstract summarising your proposed research in terms suitable for an informed general audience, not one specialised in your field. This is a mandatory field and the limit is 150 words.
Start and End Date Confirmation*	<p>Please confirm that you will start your research in March 2023, and that your research will end no later than June 2024. Please confirm that you will have interim insights by October 2023</p> <p>Awards must be no more than 15 months in duration. We will confirm start dates of awards with successful applicants.</p>
Proposed Programme*	<p>Please give a detailed description of the research programme, including methodology:</p> <p>Applicants should be aware of the importance that assessors place on the viability, of the research programme and of its achievability within the timescale, which should be specified in the Plan of Action. The limit on this field is 3,000 words.</p> <p>Please read the scheme guidance notes for the full explanation of the expected scope of the call. We are seeking a research group that can work with us to address three practical policy challenges that we have identified as requiring further research and analysis:</p> <p>a. A typology or framework challenge – how can we classify net zero policies? The current national net zero policy is arguably fragmented - not fully considering the priorities such as cost of living, of those at the more local level, and not joined up across different governance levels. These gaps are an issue for the delivery of net zero and call for a rethinking of how net zero policies are classified, encouraging them to go beyond a narrow focus on angles such as sequestration or technology and rather consider what initiatives and interventions could better involve and motivate people and organisations mostly at the local level to support them. These gaps also highlight the need for a typology or framework that greater considers the range of impacts on people across the country and places greater emphasis on linkages across different governance levels.</p> <p style="text-align: center;">The researchers will need to consider these issues and set out a typology or framework that explores how net zero policies can be better classified.</p> <p>b. A synthesis challenge – what is the SHAPE evidence on a range of varying net zero policies in practice (these could be clear net zero policies with interactions on issues such as energy, circular economy, critical materials, nature-based solutions)? Policymakers, particularly those in less-well-resourced institutions (such as SMEs or local authorities) have limited resources to identify and review the full range of evidence available from SHAPE disciplines to develop effective policies on net zero that take account of this evidence.</p> <p style="text-align: center;">The research team will need to take a diverse and broad set of net zero policies, fit them to the typology or framework, and bring together existing evidence on each one. The policies selected will need to cover a range of factors identified in the typology/framework.</p> <p>c. An evaluation challenge – which broad range of net zero policies work in practice for local policymakers and why? local actors face a range of policy options on net zero, many with few precedents to draw on. This is combined with competing priorities and narratives, resource constraints and some public and political contestation and backlash around net zero policies. Given the context, evaluation of the evidence around particular proposals and interventions is essential to make informed choices, including marshalling evidence from other policy areas and from history where similar transformational challenges were faced.</p> <p style="text-align: center;">The research team will need to provide a meta-level scoping on what kind of evidence is available and what gaps might need to be filled and provide evidence for the practical application of the policies they have suggested in the synthesis challenge.</p>

	<p>The applicant will need to demonstrate how they manage the scope by balancing scale (a sufficient number of policies considered) and depth (a sufficient level of enquiry on the synthesis and evaluation elements) to provide good value for money and a robust output.</p>
Plan of Action*	<p>The word limit here is 800 words max</p> <p>Please indicate here a clear timetable for your research programme:</p> <ul style="list-style-type: none"> • March 2023 onwards- participate in any British Academy organised workshops, roundtables, other events and forms of engagement. Information on any of these activities will be communicated by the British Academy team in advance • 23 October 2023 - Interim insights report • April 2024 - Deliver project policy outputs • September 2024 - Submitted statement of expenditure and narrative account <p>Awardees will be required to engage closely and regularly with the British Academy throughout the award duration and meet clear deliverables and deadlines.</p>
Planned Policy and Research Outputs*	<p>The word limit here is 300 words.</p> <p>Please indicate here what the expected output(s) from your research programme might be.</p> <p>Part of this scheme will be producing a number of policy outputs collaboratively with the British Academy policy team. The outputs should make the evidence easily accessible to policymakers who can use it to identify or develop policies focused on people, economy and society that are evidence-based and targeted towards delivering on net zero commitments. Design of the outputs should be an integral part of the research, to ensure that they are accessible and appealing to policymakers. For example, this might be a type of 'playbook', toolkit or living dashboard, and could include a GIS/mapping component or other forms of presenting the data and evidence that is accessible, easily comprehended and useful to policymakers. These outputs would be due in June 2024.</p> <p>By 23 October 2023, the research team will need to present an interim insights report that outlines initial insights from their research, likely to include the typography and aspects of synthesis, as well as identifying next steps and the focus of the evaluation and augmentation phases.</p> <p>The research group is expected to seek additional opportunities to publish research outputs, disseminate the findings, either in academic journals or conferences, or through engagement with policymakers. The British Academy policy team will provide some opportunities for this, potentially through the Journal of the British Academy, our blogs and media contacts, or policy workshops. No deadline is given for these, but research groups are encouraged to consider how research outputs can be published over the course of the project rather than only at the end.</p>
Other Participants	<p>Under 'other participants' please give the names, appointments, and institutional affiliation of any other participants in the proposed research. Please also describe the contribution to the project to be made by other participants, citing any particular specialisms and expertise, under 'role of other participants'.</p> <p>If detail of Other Participants are not yet known, please use the blank text box below to provide indicative numbers and/or types of people who may be involved in the project.</p>
Added Value of Collaboration	<p>Under 'Added value of collaboration', please provide any comments you wish to make on the particular relevance, timeliness or other aspects of the collaboration, and the benefits envisaged.</p>
Ethical Issues*	<p>This field is mandatory and must be addressed by all applicants.</p> <p>Are there any special ethical issues arising from your proposal that are not covered by the relevant professional Code of Practice? Have you obtained, or will you obtain, ethical approval from your employing institution or other relevant authority?</p> <p>It is not expected that any special ethical issues will arise that are not already covered by relevant professional Codes of Practice. The normal expectation, therefore, will be that applicants should answer the pair of questions with the answers 'no' and 'no'.</p> <p>If there are any special issues arising, but they have already been cleared by approval from a relevant authority, please answer 'yes' and 'yes'.</p> <p>If any special issues arise and approval has not yet been obtained, please answer 'yes' and 'no', and provide an explanation.</p>

	If the answers are yes to special ethical issues and no to having obtained prior approval, please describe in the available space the non-standard ethical issues arising from your research and how you will address them. Applicants must ensure the proposed research will be carried out to a high ethical standard and must ensure that any potential ethical issues have been considered and explain how these will be addressed. The British Academy requires the research it funds to be conducted in an ethical manner. The host institution is responsible for ensuring that ethical issues relating to the research project are identified and brought to the attention of the relevant approval or regulatory body. Ethical approval to undertake the research must be granted by the relevant authority before any work requiring approval begins. Wherever necessary, appropriate consent should be obtained from or on behalf of participants or others affected by the research.
Safeguarding *	Please use this section to outline any safeguarding and/or child protection issues which may occur in relation to or as a result of your project.
Risk Management*	<p>Researchers funded under this programme may choose to undertake fieldwork in the course of the research project. We expect an assessment of any risks entailed within the research project to be outlined within the proposal. For example, risks associated with delivery of the research, financial management, and oversight/governance.</p> <p>Research groups will be required to indicate if (and where) they intend to undertake research in the field. Applicants are required to demonstrate that the PI (and the PI's host organisation) understands the risk management implications and can monitor and manage the risks effectively. This aspect will be explicitly covered in the approval of any application by the appropriate authorities at the PI's host organisation, to confirm that the duty of care responsibility rests with the host organisation.</p> <p>The limit on this field is 750 words.</p>
Other Relevant Information	Please use this space to provide details of any other relevant information.

PAGE 2: FINANCIAL DETAILS

Financial Details *

***Please refer to page 9 of the scheme note for a full list of eligible costs.**

Please use the table to indicate the figures for such costs (in GBP) between the various headings.

Funding may be used to support:

- the time of the PI and Co-Applicants
- research assistance
- travel, fieldwork and related expenses
- networking costs
- institution costs in hosting and supporting the project, with award-holders expected to base the division of spend on the Full Economic Costing basis at 80%

The following items are not currently eligible for funding:

- purchasing of assets
- computer hardware including laptops, electronic notebooks, digital cameras, etc.
- books and other permanent resources
- the preparation of camera-ready copy, copy-editing, proof-reading, indexing, nor
- any other editorial task
- subventions for direct production costs (printing, binding, distribution, marketing etc.)
- costs of publication in electronic media
- travel and maintenance expenses for purposes such as lecture tours or to write up the results of research

Applicants should prepare accurate costings for the proposed research expenses and should be particularly careful not to overestimate the resources required.

Staff (Directly Incurred) Proposed Cost, is the salary of the PI and/or Co-Applicants only. Costs relating to a Research Assistant should be included under 'Directly Incurred Research Expenses' Proposed Cost.

Please enter ALL costs at 100% FEC, and give the overall 'Proposed Cost' total cost at 100% FEC as well. The Academy's contribution will not exceed 80%.

Please do not use '£' signs in the amount boxes.

Costs should be clearly itemised and justified in terms of the research programme.

Justification*	<p>Please refer to the scheme guidance notes for full details of eligible costs.</p> <p>Please provide details of funding related to the relevant fields set out in the financial details table above.</p> <p>Applicants should prepare accurate costings for the proposed research expenses and should be particularly careful not to overestimate the resources required.</p> <p>Costs should be clearly itemised and justified in terms of the research programme for this application.</p>
Value Sought*	Please state the total amount of funding requested. Please ensure that this matches the total set out in the budget table.
Previous British Academy Applications*	Please use this space to provide details of any applications (successful or unsuccessful) that you have made to any British Academy funding calls.
Applications to Other Funding Bodies*	Please tell us here if you have made any other applications in connection with this project? If so, with what results?

Page 3: PRIMARY APPLICANT DETAILS

Primary Applicant Contact Details*	<p>Please take care to review and complete your personal details accurately. Errors in this section can cause difficulties in the processing of your application.</p> <p>You can update your personal details by checking 'my account' and selecting the link to 'my contact details' and 'my organisation' and ensuring the relevant details are up to date.</p>
Employing Organisation* Please be aware that it is your responsibility to ensure that you complete your application in time for your Host Institution to process it and provide their approval by the closing date.	<p>Please use the search bar to find your home institution and add the organisation to your application. If your organisation is not available, then it may not be registered in our system. Before requesting the addition of a new organisation, please check that it is not affiliated with any organisation that is already registered. If it needs to be added, please email us at policy@thebritishacademy.ac.uk.</p> <p>All applications must be approved by the Host organisation authorities e.g. research grants office, finance department, etc. The approving department will receive email notification once you have completed your application and submitted it. They will be asked to provide approval and then submit the application to the British Academy. It is strongly recommended that the applicant maintains an open dialogue with the approving department at the host institution as the British Academy cannot be held responsible for emails being caught in spam filters or not being received. It is recommended that you allow at least five working days for this process. Once the Host Institution has checked your application, they will contact you if any changes are required; please note that if changes need to be made, these will have to be done before the 01 February deadline as they cannot be done afterwards.</p>
Primary* / Secondary Subjects / Other Discipline	<p>These grants will be awarded to lead researchers intending to work in any disciplines within the humanities, social sciences and the arts (the SHAPE subjects).</p> <p>Please select the subject areas and fields most relevant to your own research from those in the drop-down list. If your discipline is not listed, please choose the closest/most relevant in 'Primary Subject' (as this is a mandatory question) and then type the name of your discipline in the free text 'Other Discipline' field.</p>
Employment Status*	Please confirm that your current position is either permanent or that your current employment will extend beyond the lifetime of the award.
Permanent Position*	Applicants must be in established academic posts that will continue at least beyond the end of the funded period of the grant. If your post is not permanent, please explain further in the personal statement how you meet the terms of eligibility for these grants.
Present Appointment, Department and Employing Institution*	Please give details of your current appointment. The Principal Investigator must be based at an eligible UK university or research institute and must be of postdoctoral (or above) or equivalent status. The Principal Investigator must either be in permanent position at the institution or have a fixed-term position for the duration of the award.
PhD Confirmation*/ Awarded Date	<p>Early career applicants working towards a PhD or awaiting the outcome of their viva/submission of corrections are not eligible to apply. Please therefore confirm that you have a PhD by answering yes. If you are an established scholar with relevant equivalent experience, but no doctorate, please select 'no' and indicate in the 'personal statement' field why you should be eligible for consideration.</p> <p>Please enter the date of your viva voce examination in the 'PhD Awarded Date' field.</p>
Personal Statement	This field is optional, but may be used, for example, in providing information regarding interruptions to an academic career or your equivalent research experience. The limit on this field is 150 words.

CV Upload*	A brief CV should be uploaded here as a PDF file . This should be no more than 2 pages long. <u>Any CV submitted which is over the 2-page limit will render your application ineligible for consideration.</u> In order to comply with this 2-page limit, the applicant could omit, for example, conference presentations from their CV.
Where did you hear of this scheme? *	It helps the British Academy to target appropriate resources towards the promotion of the scheme to know where an applicant hears about it. As appropriate, please state: BA website; BA literature; PhD supervisor; Institution Research Office; Twitter, colleague, etc.

Pages 4-5: CO-APPLICANT DETAILS

Co-Applicants*	<p>Please indicate here if you wish to include any Co-Applicants. If you select yes, you will be able to provide details of up to two Co-Applicant(s). You must click 'no' on the individual Co-Applicant pages if you do not wish to select any Co-Applicants.</p> <p>Please note that all applications must have one lead applicant (PI). Please note that all correspondence is sent via the system only to the individual in whose name the application is submitted on the British Academy Flexi-Grant® system. The lead applicant is responsible for notifying any other parties. If there is more than one applicant, or the research involves other partners, please complete this section, and the relevant sections of the co-applicant personal details and co-applicant career summary. A 'co-applicant' is a joint director of the project with equal responsibility for the academic management of the project. Postgraduate students are not eligible to apply for grant support from the Academy, and applicants (and co-applicants) are asked to confirm in the personal details section(s) that they are not currently working towards a PhD, nor awaiting the outcome of a <i>viva voce</i> examination, nor awaiting the acceptance of any corrections required by the examiners.</p> <p>Please note that only UK-based co-applicants would be able to take over the leadership of a project should the PI not be able to continue in this role.</p> <p>Other participants in a project, whose involvement does not equate to being a 'co-applicant', should be named in the relevant section ('Other Participants') in the Research Proposal section.</p>
Primary*/Secondary/ Other Subject	<p>Please select the disciplines most relevant to your own research.</p> <p>If your discipline is not listed, please choose the closest/most relevant in 'Primary Subject' (as this is a mandatory question) and then type the name of your discipline in the free text 'Other Discipline' field.</p>
Present Appointment, Department, Employing Institution*	<p>Your co-applicant(s) will need to register themselves on the British Academy Flexi-Grant® system before they are able to complete this section. If applicable, please enter all the details of your co-applicant(s) by clicking 'Contributors' tab on the Application's 'Summary' page. Please click on the 'Invite' button, enter the co-applicant's email address and then click 'Send Invitation'. If necessary, it is possible to enter additional co-applicants by repeating the instructions above. Once you have clicked on the 'Send Invitation' button, your co-applicant will be able to view your application and amend their section of the application.</p> <p>Please give details of your current appointment. Co-Applicants must be of postdoctoral (or above) or equivalent status. The Co-Applicant must either be in a permanent position at the institution or have a fixed term position for the duration of the award.</p>
Permanent Position*/Start Date*/End Date	Applicants must be in established academic posts that will continue at least beyond the end of the funded period of the grant. If your post is not permanent, please explain further in the personal statement how you meet the terms of eligibility for these grants. Please include the start date of your present position, and if on a fixed term contract, please enter the expected end date of your current position.
CV Upload*	A brief CV should be uploaded here as a PDF file . This should be no more than 2 pages long. <u>Any CV submitted which is over the 2-page limit will render your application ineligible for consideration.</u> In order to comply with this 2-page limit, the applicant could omit, for example, conference presentations from their CV.

PAGE 6: EQUAL OPPORTUNITIES

Equal Opportunities	<p>This section is optional. However, the British Academy would greatly appreciate it if you can complete the details to assist us in our diversity monitoring.</p> <p>The British Academy is committed to its policy of Equal Opportunity in the provision of its grants and awards. Please help us to monitor the effectiveness of this policy by providing information concerning your age, gender, ethnic origin and disabilities (if any).</p>
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This information will be kept separately from the rest of your application and will not be seen by those involved in making decisions in the selection process, including referees and other contributors to your application.