

**Call for Proposals:
British Academy Writing Workshops 2018**

Scheme Notes for Applicants

Purpose

1. The British Academy is inviting proposals to develop one or more training and research workshops in the Global South aimed at bringing together journal editors, UK-based scholars and early career researchers in the Global South to support the development of promising academics, promote the uptake of research emanating from the Global South in journals and further intellectual scholarly interaction between researchers in the UK and those based in the Global South.
2. The intention is to cultivate professional networks and mentorship and provide access for early career researchers in the Global South to the academic requirements of journals, including international journals, and equip them with the necessary knowledge to publish in these journals. This will support the development of their academic careers and promote the visibility of their research in international publications. It is expected that journal editors and UK-based scholars will work intensively to support workshop participants to produce papers in preparation for publication.

Deliverables

3. The primary intended deliverable is to encourage and support early career researchers in the Global South to develop scholarly publications for high impact journals in the fields of the humanities and social sciences.
4. The workshops should also include at least one session providing advice on the drafting of grant applications.
5. The workshops should enable early career researchers based in the Global South to build scholarly networks and develop connections with academics and journal editors based in the UK and elsewhere. This will be measured through participant feedback and post-event reports collected by the applicant.

Suitable Candidates

6. The lead applicant must be based at a UK university or eligible research institute, and be of postdoctoral or above status (or have equivalent research experience). The lead applicant must either be in a permanent position at the institution or have a fixed-term position for the duration of the award.

7. Each application must have at least one co-applicant from an institution in the Global South.

ODA Eligibility Criteria

8. Only proposals which aim to support the “economic development and welfare of developing countries” will be supported under this call. The primary objective of the proposed project must thus be directly and primarily relevant to the problems of developing countries in order for the research to be counted as [ODA](#). The British Academy will require applicants to demonstrate that their proposals are ODA eligible. ODA eligibility is an essential criterion – projects will only be deemed eligible for funding if they can demonstrate that they satisfy ODA eligibility criteria.
9. All proposed workshops must take place in ODA eligible countries.

Research Ethics

10. Applicants must ensure that the proposed research will be carried out to a high ethical standard. They must ensure that any potential ethical issues have been considered and must also explain how these will be addressed. The British Academy requires the research it funds to be conducted in an ethical manner.
11. The UK institution of the lead applicant is responsible for ensuring that ethical issues relating to the research project are identified and brought to the attention of the relevant approval or regulatory body.
12. Ethical approval to undertake the research must be granted by the relevant authority before any work requiring approval begins. Wherever necessary, appropriate consent should be obtained from or on behalf of participants or others affected by the research.
13. Applicants will be asked to indicate whether their proposed research raises any special ethical issues, and whether their application has been approved by the institution's Research Ethics Committee or other relevant authority.

Value of Awards and Eligible Costs

14. The value of the award is set at a maximum of £20,000. Funding must be used in the direct delivery of the workshops, and can cover travel and related expenses, subsistence costs, clerical assistance and consumables, networking, meeting and/or conference costs.
15. Awards will be paid in full on acceptance of the award in March 2018. Payment will be made to the UK institution where the applicant is based.

Reporting

16. Successful applicants will be required to provide the Academy with a post-event report for each workshop within three months of the workshop. The report should include:
 - a. A brief description of the activities undertaken during the workshops, those who attended and their institutional affiliations, and a summary of lessons learnt;
 - b. How these activities achieved the workshops' aims and objectives and what outcomes and impact the workshops had;
 - c. An analysis of the participant feedback collected at the workshops;
 - d. A final statement of expenditure.

17. Any underspend will be required to be refunded to the British Academy.

Application and Assessment Procedures

18. Workshops must take place between March to December 2018.

19. Proposals must include:
 - a. A description of proposed activity including participation of journal editors and academic workshop organisers as well as a session on drafting grant applications, target attendees for the workshop, plans for promotion of the call for applications, responsibilities for workshop organisation, and objectives of the workshop;
 - b. A proposed date, location and venue of workshop with confirmation of willingness to host the workshop from the local partner. All workshops must take place in the Global South with collaborating partners locally;
 - c. Partners including journals, local institutions etc.;
 - d. Level of funding requested (with a detailed budget breakdown).

20. Applications will be assessed according to the following criteria:
 - a. The quality and significance of the proposal, in particular in relation to making a significant advance in the career development of early career researchers in the Global South;
 - b. A clearly defined need for the proposed workshop;
 - c. The feasibility of the proposal in terms of the structure and planning of the workshop and support from local partners and journals, and appropriate timing and plan of action, including the past track record of the applicant;
 - d. Evidence that the workshop is ODA eligible. Only projects that demonstrate that they satisfy ODA eligibility criteria will be eligible for funding;
 - e. Evidence of how the workshop will work with local partners and contribute to local capacity;
 - f. Value for money.

21. A proposal form can be found on the British Academy's website [here](#):

22. Proposals must be returned to internationalpolicy@britac.ac.uk by Wednesday 14 February 2018, 5pm UK time.